


Three stacked orange hexagons.

DSA

Disabled Students' Allowance
Application Form 2023/24

Three large orange hexagons arranged horizontally.

What do I need to do to get Disabled Students' Allowance (DSA)?

Here is a summary of the steps involved in applying for and receiving DSA.

Step 1

Complete and return this DSA application form with evidence of your disability, mental health condition or specific learning difficulty.



Step 2

We will assess your application and send you a letter to let you know if you qualify for DSA or not.



Step 3

We will ask you to attend a Needs Assessment to identify any specialist equipment and other support that you may need for your course.



Step 4

If you are eligible for DSA, you attend your Study Needs Assessment and receive a report which identifies any specialist equipment and other support you may need.



Step 5

We will send you a letter to tell you whether any specialist equipment and other support that has been recommended in your Needs Assessment Report can be paid for from DSA. We will also provide instructions for ordering equipment or arranging other support.

Categories of support available through DSA



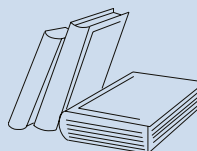
Delivery of specialist equipment



Non-medical helpers allowance



General allowance



Extra travel costs



Where can I find more information about Disabled Students' Allowance (DSA)?

Visit www.studentfinancenl.co.uk

You can also find more information in the guide:

- '2023/24 DSA students - Bridging the gap: A guide to the Disabled Students Allowance (DSA) in Higher Education'.

Braille, large print or audio forms and guides

You can order forms and guides in Braille, large print or audio by emailing with your name, address, customer reference number along with what form and format you require to

- brailleandlargefonts@slc.co.uk

or you can telephone us on


- **0141 243 3686**

Please note, the above email address and telephone number can only deal with requests for alternative formats of forms and guides.

How can I contact you?

- Visit www.studentfinancenl.co.uk
- Contact our Customer Support Office on **0300 100 0077**

Instructions

- Whenever you see this icon you must provide evidence to support your application. 
- Answer all questions as fully as possible. If you do not, this may cause a delay to your application.

Section 1 - personal details

Customer Reference Number

Forename(s)

Surname

Sex

Male

Female

Date of birth

Day	Month	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

Section 2 - other financial support

Bursaries and awards

In academic year 2023/24 will you be eligible to apply for:

- | | | |
|--|------------|-----------|
| • an NHS bursary (excluding the social work bursary paid by the NHS Business Services Authority) | Yes | No |
| • a Scottish Government Health Directorate Bursary (Scottish Healthcare Allowance) | Yes | No |
| • a healthcare bursary from the Department of Health for Northern Ireland | Yes | No |



If you receive one of these bursaries or awards which includes an element for disability you will not be eligible for Disabled Students' Allowance through Student Finance NI. **Do not continue with this application.**

Do you currently receive any financial help towards travel costs?
e.g. mobility component of Disability Living Allowance or
Personal Independence Payment

Yes **No**

If 'Yes' please provide full details including amounts

Type of financial help

Amount (£)

Section 3 - DSA information and evidence

Your disability, mental health condition or specific learning difficulty

a Please give full details and provide evidence of your disability, mental health condition or specific learning difficulty.

You can also download and complete the Disability Evidence Form from www.studentfinancenl.co.uk

Physical disability/mental health condition

You should provide a written medical statement from a doctor or appropriately qualified specialist, confirming the nature of your disability or mental health condition.

Specific learning difficulty (for example, dyslexia)

You should provide a diagnostic report, written in accordance with the 2005 Specific Learning Difficulty (SpLD) Working Group Guidelines, from either:

- A Practitioner Psychologist; or
- A suitably qualified specialist teacher, holding a SpLD Assessment Practicing Certificate.

It is your responsibility to pay any costs to obtain the required evidence.

b On what date was your disability, mental health condition or specific learning difficulty last assessed?

Day	Month	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

Section 3 - DSA information and evidence

Continued

c

Is this your first application for Disabled Students' Allowance (DSA)?

Yes

No

if 'Yes' go to section 4

If 'No', please provide details of each previous DSA funding application you have made.

Date of application

Funding authority applied to ^e

Day	Month	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

^e You must provide evidence showing the result of each previous DSA funding application and any DSA Needs Assessment Report you received from the funding authority.

If you cannot provide the evidence requested, please provide full details of the funding you received in the box below.

We may contact the relevant funding authorities for further information.

Section 4 - your consent

Your consent to DSA arrangements



Please tick the boxes below if you consent to the following DSA arrangements. If you do not give consent it may delay any payments you receive.

You have the right to withdraw your consent to us processing your personal information in relation to this application form. To withdraw your consent, please contact us.

I agree that Student Finance NI and the disability adviser at my university or college may exchange information about my application for DSA where this is necessary to make sure I get the help I need.

I agree that Student Finance NI and my DSA Needs Assessor may exchange information about my application for DSA where this is necessary to make sure I get the help I need.

I agree that Student Finance NI and my DSA suppliers may exchange information about my application for DSA where this is necessary to make sure I get the help I need.

Section 5 - your bank or building society account

UK bank/building society account details

Where possible we will pay suppliers of your equipment or support services directly. However, please complete the section below so that we can pay you if we need to. You do not need to provide these details if you have already given them to us.

The account must be in your own name and be able to accept direct credits.

Sort code

Account number

Building society roll
number (if applicable)

Declaration

To find out how we'll use the information you provide go to www.studentfinanceni.co.uk/privacy-notice to read our Privacy Notice before signing this form.

Alternatively, you can request a copy by writing to the Student Loans Company Ltd (SLC) at 100 Bothwell Street, Glasgow, G2 7JD or by calling our Customer Support Office.

- I confirm that to the best of my knowledge and belief, the information I have provided is true and complete. If it's not I understand I may not receive financial support, any support I have had may be withdrawn and I could be prosecuted.

Your full name (in BLOCK CAPITALS)

Your signature

X

Today's date

Day		Month		Year			
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>


Additional notes

If you are providing extra information below please clearly mark what section and question number the information is about.

Checklist

Before returning this form, please make sure you have done the following:

Signed and dated the declaration.

Enclosed all the evidence requested to support your application. Any original evidence you send will be returned to you as soon as possible. 



Please remember to pay the correct postage.

You must return your completed form to your local Student Finance NI (SFNI) office. You can find their address at www.studentfinancenl.co.uk